



LifeChurch Manchester (LCM) Privacy & Data Protection Notice

How LifeChurch Manchester (“we” / “us”) use your information:

Your privacy is important to us. We are committed to safeguarding the privacy of your information.

Why are we collecting your data?

We collect personal data to provide appropriate pastoral care, to monitor and assess the quality of our services, to fulfil our purposes as a church and to comply with the law regarding data sharing. In legal terms this is called ‘legitimate interests’. When it is required, we will also ask you for your consent to process your data. We do not share your information with others, except as described in this notice.

The categories of information that we may collect, hold and share include:

- Personal information (such as name, telephone number, address and email address)
- Characteristics (such as gender and language)
- For under 18s only – any relevant medical, or other additional needs, information that their parents or guardians feel we need to record

Storing your data:

Depending on the type of information, we hold your data for varying lengths of time, but in doing so we always comply with Data Protection legislation.

If you want to make any changes to the information we hold about you, or if you have become aware that your information is inaccurate, you can update it online, or by emailing

dataprotectionofficer@lifechurch.uk.net

Who do we share your information with?

We will not share your information with third parties without your consent, unless the law requires us to do so.

Requesting access to your personal data:

Under Data Protection legislation, you have the right to request access to the information that we hold about you. To make a request for your personal information please contact the Data Protection Officer at dataprotectionofficer@lifechurch.uk.net or write to The LifeCentre, 235 Washway Road, Sale, M33 4BP.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, any damage or distress;
- prevent processing for the purpose of direct marketing;
- object to decisions being taken by automated means;
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed;
- claim compensation for damages caused by a breach of the Data Protection regulations.

For further information on how your information is used, how we maintain the security of your information, and your rights to access the information that we hold on you please contact the Data Protection Officer at dataprotectionofficer@lifechurch.uk.net or write to them at The LifeCentre, 235 Washway Road, Sale, M33 4BP.

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or you can contact the Information Commissioner’s Office at

<https://ico.org.uk/concerns/>

Contact

If you would like to discuss anything in this privacy notice, please contact the Data Protection Officer at dataprotectionofficer@lifechurch.uk.net or write to them at The LifeCentre, 235 Washway Road, Sale, M33 4BP.